

**EAST WENATCHEE WATER DISTRICT
REGULAR BOARD MEETING**

January 20, 2016

The regular meeting of the Board of Commissioners of the East Wenatchee Water District was held in the District's Office at 692 Eastmont Avenue at 3:00pm. Members present: Brian Egan, Mike McCourt and Terry Barnes. Others present: Vince Johnston, Jennifer Leonhardt, Anna Colin, Jeff Johnston, Shawn Wilkerson, Ryan Peterson, Brandon Collins and Tyler Hotchkiss. Dale Foreman attended by telephone.

Commissioner Egan made a motion approving the minutes from January 6, 2016. Commissioner Barnes seconded the motion. Motion carried unanimously.

Vouchers in the amount of \$64,579.52 were presented. Commissioner Egan made a motion approving the vouchers as presented. Commissioner Barnes seconded the motion. Motion carried unanimously.

Vince presented Resolution No. 672. This Resolution awards the 10th St NE watermain project. RH2 has looked over all the bids and recommended the District award the project to Tapani Inc. in the amount of \$847,678.83. Commissioner Egan made a motion approving the Resolution as written. Commissioner Barnes seconded the motion. Motion carried unanimously.

Ryan presented Vince with the General Services agreement for 2016. Commissioner made a motion approving the agreement. Commissioner seconded the motion. Motion carried unanimously.

Shawn told the Commissioners that he is working on the new backflow program (Tokay). The new program allows the District to eliminate the hard copy of the test report. This will save on administration time, reduce postage and excessive mailings. The backflow tester will submit the test through Tokay and it will be updated automatically. Shawn proposed that all backflow tests be due once a year along with a fee if the test is not completed when due. Vince, Shawn and Jennifer will prepare a Resolution for the next regular meeting outlining this policy. The Commissioners agreed.

Vince told the Commissioners that some of the District's fees have not been increased for almost 20 years. Vince emphasized that we are not covering our cost to do these processes. Jennifer handed out a chart showing current fees for Shut Off, NSF check, Transfer Fee and Liens. Jennifer also compared these fees with other Districts in the State. Our current fees are as follows:

Shut off fee	NSF fee	Transfer Fee	Lien Fee
\$30.00	\$20.00	\$10.00	\$150.00

The Commissioners agreed to increase the fees as follows:

Shut off fee	NSF fee	Transfer Fee	Lien Fee
\$80.00	\$35.00	\$25.00	\$250.00

The fees will take affect February 1, 2016. Vince and Jennifer will prepare a Resolution to be adopted at the next regular meeting.

The next regular meeting will be February 3, 2016 at 3:00pm.

Commissioner Egan made a motion at 3:25pm to start executive session to discuss potential litigation and personnel issues. Commissioner Barnes seconded the motion. Motion carried unanimously.

Commissioner Egan made a motion to resume regular session at 5:17pm. Commissioner Barnes seconded the motion. Motion carried unanimously. The Commissioners extended Vince's contract for one year with a 3% salary increase. Commissioner Egan made a motion to adjourn the meeting at 5:20pm. Commissioner Barnes seconded the motion. Motion carried unanimously.

Mike McCourt, President

G. Brian Egan, Vice President

Terry Barnes, Secretary